Welcome to Fordham University’s Westchester campus.

Our campus is home to the Westchester branches of the School of Professional and Continuing Studies, the Gabelli School of Business, the Graduate School of Education, and the Graduate School of Social Service. The campus is also home to four institutes: the Beck Institute on Poverty and Religion, Children FIRST, National Center for Social Work Trauma Education, and the Ravazzin Center on Aging.
# Table of Contents

- Building Hours 4
- Weather-Related Closings 4
- No Smoking Policy 4
- Fordham University Photo ID Cards 4
- In Case of an Emergency 5
- Building Rules and Regulations 5
- Parking Regulations 6
- Charity Drives and Displays 7
- Soliciting Participants for Research 7
- ATM 7
- Bookstore 7
- Campus Ministry 8
- Food Services and Catering 8
  - Zime Bistro 8
- Community Office 8
- Computer Labs/Wireless Accessibility 8
- Copy-Mail-ID Center 9
- Copying and Self-Service Printing 9
- Enrollment and Student Financial Services 9
- Keys 9
- Library 9
- Reserving Rooms for Meetings/Events 11
- Service and Repair Requests 11
- Sexual Harassment Policy 12
- Student Services 12
- Directions to Fordham Westchester 13
- Transportation Resources 14
- Vending Machines 14
- White Boards in Classrooms 14
- University Holiday Calendar 15
- Office Directory 15
Building Hours of Operation
Monday–Thursday 7 a.m. – 11 p.m.
Friday 7 a.m. – 9 p.m.
Saturday and Sunday 7 a.m. – 6 p.m.
Closed on University Holidays
Building hours may vary during the summer months of June, July, and August. Any changes to the schedule will be posted on the Fordham Westchester website and on bulletin boards in the building in a timely manner as warranted.

Weather-Related Closings
The toll free numbers to call for weather-related closings are 800-280-SNOW (7669), 877-375-HELP (4357), 718-817-5555, and 212-636-7777. Closings will also be announced on WFUV (90.7 FM). Please note that weather conditions vary around our region. Classes may be canceled at one campus while continuing at another—please pay close attention to these distinctions when monitoring radio reports or calling the information numbers.

No Smoking Policy
The building is SMOKE-FREE in all public areas, including the courtyard. Smoking and tobacco chewing is prohibited in any elevator, lobby, stairwell, or restroom at all times. Smoking must be outside and away from all building entrances at the distance dictated by the state law.

Fordham University Photo ID Cards
Fordham University ID Card
General Information
Fordham ID cards function as your official University identification. You will have one ID card for your entire career at Fordham, based on information provided by Enrollment Services and Human Resources, and distributed by the various graduate and undergraduate schools during their respective orientations.

Students' ID cards are prepared in advance of their expected arrival. Newly admitted students must upload a photo in the New Student or Student tab in the University portal, my.fordham.edu. Students must have registered for their courses and be cleared to attend classes by the University in order to receive their ID cards. Generally, only your school or the Registrar's Office will be able to update your records to a cleared status.

Faculty, administrative, and other non-student IDs are pre-printed for later distribution and are based on current Human Resources records. Walk-up traffic is accommodated daily or on an as-needed basis in the ID/Copy/Mail Room (Room G13) at Westchester. New employees receive specific instructions on how to obtain their cards from Human Resources during the hiring process.

Student ID
Your Fordham ID card is more than just an identification card, it's an essential part of campus life at Fordham University. Keep it with you at all times and guard your card as you would any important document.

Important functions of your ID card include:

Identification
With your picture on the front and your account information magnetically encoded on the back, your ID card functions as your official University identification card, instantly identifying you as a fully privileged member of the University community, and should be carried with you at all times.

Library Privileges
Using University libraries is a big part of your life as a Fordham student. With your
ID card you can access the William D. Walsh Family Library at the Rose Hill campus, the Quinn and Leo T. Kissam Memorial Law Libraries located at the Lincoln Center campus, and the Westchester Campus Library. The card is also used to set up an on-campus printing account at the libraries and other campus locations.

**Lombardi Memorial Center Privileges**
You can use your Fordham University ID card to gain access to the Lombardi Memorial Center athletic complex on the Rose Hill campus. For additional privileges, inquire in the director’s office or call 718-817-4260.

**Special Discounts**
Your ID card also makes you eligible for student discounts at various museums, movie theaters, on-and-off Broadway theaters, and other cultural attractions in New York City. Some neighborhood businesses offer discounts if you show your Fordham University ID Card when making a purchase.

**Lost or Stolen ID Cards**
Should your card be lost or stolen, please go immediately to my.fordham.edu to deactivate it using Report a Lost or Stolen ID button located in the Photo ID Services channel on both the Student and Employee tab. University records will be updated and public safety notified once you have completed the transaction. Please keep a record of the date and time you entered the transaction and the transaction confirmation number.

If you are unable to access the University portal, you can report the lost or stolen card to Fordham’s Public Safety office at 718-817-2222. In either case, immediately report your card lost or stolen—avoid risk to yourself and other students.

Replacement cards are available from the ID Card Center (G13) on the Fordham Westchester campus during regular business hours. There is an initial $20 fee for replacing a lost or stolen ID card. There is a $30 fee for every subsequent occurrence or request. The fee may be waived for replacing a broken or damaged ID card, but the defective card must be turned in to a staff member at the time of request. ID Services does not accept payment directly; you simply fill out a form and you will be billed later.

Everyone entering the Fordham Westchester campus must present their current Fordham-issued identification card. Forms for obtaining your ID are located at the public safety desk in the main lobby.

**In Case of an Emergency**
- In emergency situations, always dial 911, then contact public safety at x3333 or 914-367-3333
- Our local police department:
  Harrison Police Department
  914-967-5111
  7 Harrison Avenue, Harrison, N.Y.
- Our local fire department:
  Purchase Fire Department
  914-253-9044
  614 Anderson Hill Road, Purchase, N.Y.
- The closest hospital:
  White Plains Hospital Center
  914-681-0600
  41 E. Post Road, White Plains, N.Y.

**Building Rules and Regulations**
Only official University business may be conducted on campus property. Solicitation of any kind is strictly forbidden. All hallways, stairways, and exits shall remain free and unobstructed at all times.
No signs, directories, posters, advertisements, or notices shall be painted or affixed on or to any of the windows or doors, or in corridors or other parts of common areas of the building, except in such color, size, and style, and in such places, as shall be deemed appropriate by the executive director of academic programs.

Bulletin Boards for each unit of Fordham Westchester are located on the ground level. You must get approval to post in these areas.

No firearms, gasoline-operated devices, and/or storage of flammable substances shall be permitted within the building premises. Any activity producing excessive noise or odor is prohibited.

No food and/or beverages shall be distributed commercially from the premises, except in connection with the operation of the café and the vending machines installed for the exclusive use of students, University employees, and purposeful campus visitors.

No animals shall be brought or kept in or about the building, with the exception of recognized and approved service animals.

Parking Regulations

General Information
At the Westchester campus, as at many University campuses, parking is always a major challenge. In an effort to accommodate its students and personnel, Fordham University operates its own parking facilities and has established traffic procedures. As a member of the Fordham University community, you are requested to become familiar with traffic regulations and to comply with them.

The Department of Public Safety at the Westchester campus is responsible for safety and control of campus traffic. Kindly comply with the directives of the guards on duty.

The University is NOT LIABLE for personal injury, damage to vehicles, vandalism, or the theft of a vehicle or its contents. Lock all valuables out of sight—preferably in the trunk of the car—and lock all doors.

There is no University coverage for any of the aforementioned hazards.

To use the parking facilities, except as a visitor, a vehicle must be registered and a parking fee must be paid. Registration fees are determined on a yearly basis, from September 1 to August 31.

Vehicle registration must be completed via my.fordham.edu.

When applying for new Westchester campus parking hangtag, all new and returning students, faculty, and staff must complete a parking permit application form online at my.fordham.edu. This year, the parking pass for Westchester will be a hanging tag that must be visibly displayed in the vehicle at all times while parked in the Westchester parking lot. All new and returning students, faculty, and staff must present their Fordham University identification card along with the receipt of online purchase.

Fordham passes will be available at the Westchester public safety office (Room 143). The public safety office will issue a Fordham parking hangtag, which is to be placed ONLY on the rear view mirror. If a vehicle does not have a Fordham pass affixed, the vehicle WILL NOT be permitted to make use of the parking facilities.

Students and faculty assigned to our Westchester campus may park at Rose Hill to use the Walsh Library at no additional cost and must have the hangtag visible when entering the Rose Hill campus and while parked in the garage.

Campus parking cannot be guaranteed and is on a first-come, first-served basis.
The fee for the 2015-2016 year is $150. Replacement hangtags are $30; decal loss must be reported to the public safety office.

Regulations
- Maximum speed limit on campus is 15 m.p.h.
- In all parking lots, cars must be parked between stall lines.
- Parking is restricted exclusively to the parking lots at all times.
- No parking is permitted on campus sidewalks.
- No motorcycles, mini bikes, bicycles, or skateboards are permitted on campus sidewalks or lawns.

Penalties for Infractions of Rules
1. Any vehicle blocking fire or access lanes will be booted without warning.
2. Any vehicle not displaying a proper Westchester Campus Fordham University hangtag will be presumed to not have authorization to park and will be booted without warning.
3. Any vehicle parked in a fire zone, restricted area, restricted space, on campus sidewalks or obstructing building entrances/exits will be booted without warning.

To recover an immobilized vehicle, a payment of $30 is required.

Fordham still reserves the right to tow any vehicle in violation without prior warning.

Note: Speeding or reckless driving will result in action against the operator/owner of a vehicle and may result in exclusion of the vehicle from campus. The Fordham hangtag is removed from the vehicle if it has been excluded from campus. A replacement fee will be charged at the end of the imposed penalty period to obtain another Fordham hangtag.

Charity Drives and Displays
If you wish to sponsor a charity drive or display, you must first get approval from your unit (program) and then meet with Academic Administration (Room 147) to discuss parameters for drives or displays. A maximum of two weeks will be permitted for all drives and displays. Proper signage and sponsorship is required.

Soliciting Participants for Research
If you are collecting data on Fordham’s Westchester campus and you intend to post flyers soliciting participants or advertising your research on campus in any way, the flyers must be on IRB-stamped (Institutional Review Board) letterhead and approved by the Office of Student Leadership and Community Development (OSLCD) and/or the Academic Administration Office (Room 147).

ATM
TD Bank operates and services an ATM machine located in the back of the Common Ground Café by the vending machines. The ATM is accessible during building hours of operation.

Bookstore
You can order books and Fordham merchandise online at fordham.edu/bookstore. There is a display of Fordham merchandise in the lobby. Fordham Westchester faculty, staff, and students get free shipping on any order. To get the free shipping, use the code westchesterfrshp when checking out. University bookstores are located in the McGinley Center at Rose Hill and in the Lowenstein Center at Lincoln Center.
Campus Ministry
Joan Cavanagh, Director of Campus Ministry, Westchester Campus, Room 133
914-367-3420 | jcavanagh@fordham.edu
“Here for you” is the motto at Westchester Campus Ministry. We are here for faculty, staff, and students of all faiths, or no faith at all.

We provide spiritual support through pastoral counsel, spiritual direction, worship, retreats, and service opportunities. Campus Ministry offerings include centering prayer, Ignatian spirituality, dealing with grief and loss, guided relaxation, religious perspectives on social work, and others.

All program suggestions are welcome. Stop by, call, or email to find out more.

Weekly Mass
Thursdays at noon
Blessed Miguel Pro, SJ, Chapel (Room 132)

Food Services and Catering
Zime Bistro. A delicious twist.
Tastes great. Feels right. Value priced.

For those reasons and more, Fordham Westchester students will enjoy Sodexo’s unique bakery bistro, Zime Bistro, located on the ground floor (G16).

Whether it’s breakfast, lunch, or dinner, students walking by this refreshingly bright and modern bakery bistro will know from the aroma in the air that really good things are cooking at Zime! It could be Zime’s fabulous signature European and breakfast flatbread sandwiches, fresh-from-the-oven apple cinnamon scones, or a great variety of sandwiches, soups, and salads to choose from daily. With the popular “Mix it Up” option, Fordham students can select any two soup, salad, or sandwich items in ½ sizes, to achieve the perfect combination.

To satisfy the catering needs for students and faculty at the Fordham Westchester campus, please visit our catering website: fordham-westchester.catertrax.com. Our catering team stands by to support and satisfy all of your event needs.

Zime’s appeal goes beyond the great tasting food and value pricing. Through Sodexo’s STOP Hunger initiative administered by the Sodexo Foundation, a percentage of Zime’s annual food and beverage sales is donated to a charitable hunger-related organization. Students can even help direct where the funds should go in their local community.

Zime Hours of Operation

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monday</td>
<td>Closed</td>
</tr>
<tr>
<td>Tuesday</td>
<td>8:30 a.m. – 6 p.m.</td>
</tr>
<tr>
<td>Wednesday</td>
<td>9:15 a.m. – 6 p.m.</td>
</tr>
<tr>
<td>Thursday</td>
<td>8:30 a.m. – 6 p.m.</td>
</tr>
<tr>
<td>Friday</td>
<td>Closed</td>
</tr>
<tr>
<td>Saturday</td>
<td>8 a.m. – 3 p.m.</td>
</tr>
<tr>
<td>Sunday</td>
<td>Closed</td>
</tr>
</tbody>
</table>

Community Office
Faculty and staff may reserve desk space in the Community Office (Room 145), by contacting Academic Administration, (Room 147). The space must be reserved in advance.

Computer Labs/Wireless Accessibility
The Westchester campus has four areas that feature desktop computers for your use.

Room 217—PC Computer Lab
Room 220—MAC Computer Lab
Room G26—PC Computer Lab
Room G23—Library
All areas of the building have wireless access. In order to use the wireless connection, you must have a Fordham email account.
Staff in all areas with computer labs can provide information on how to connect to wireless and use the desktop computers.

**Copy/Mail/ID Center**
The center, located on the ground level in Room G13, provides copying, mailing and student, faculty, and staff identification card services.

**Copy and Mail Center Hours**
Monday–Friday 9:30 a.m. – 5 p.m.
Saturday–Sunday Closed

**Copy and Self-Service Printing**
There are self-service printers and copying machines located throughout the building. You must have a prepaid card to use the printers and copiers. You can purchase cards or add money to an existing card at machines located in the library and on the second floor (by Room 213).

Student printers are located in all computer labs and in the library. Student copiers are located in the library.

Faculty and administration also have self-service copiers located by the Graduate School of Social Service, the Community Office, and the School of Professional and Continuing Studies. You must have a department card to use these copiers.

**Enrollment and Student Financial Services**
Enrollment Services representatives, located on the first floor, will provide general information and assistance, distribute literature, and direct students to relevant online information and to other appropriate personnel who can further assist them with their needs. Fordham Westchester students will continue to have walk-in, phone, and online access to all services at the Rose Hill and Lincoln Center campuses.

You can access your account and get information online at my.fordham.edu. You will be able to obtain any type of information regarding your account at Fordham University, from financial aid to schedules on this secure student site.

**Keys**
If faculty or staff members need replacement keys for your area, please make the request through public safety (Room 143).

**Library**
Fordham University maintains a multi-campus library system made up of four libraries: The William D. Walsh Family Library at Rose Hill; the Gerald M. Quinn Library and the Maloney Law Library, both located on the Lincoln Center campus; and the Westchester Campus Library. The collection consists of approximately two million volumes and subscribes to more than 65,000 print and electronic journals.

**The Westchester Library** has more than 20,000 volumes and supports Fordham’s graduate programs in business, education, and social service, as well as the School of Professional and Continuing Studies.

**The Walsh Library** contains approximately 1 million volumes which service Fordham College at Rose Hill, the Gabelli School of Business, and the Graduate School of Arts and Sciences.
The Quinn Library at Lincoln Center contains more than 400,000 volumes and consists of general collections supporting the undergraduate curriculum, as well as strong holdings serving the graduate schools in education, social service, and business.

Loan privileges for students with valid University ID:
Undergraduate students—28 days
Graduate students—until the end of the current academic semester.
All checkouts are subject to recall after 14 days.

Online resources (library.fordham.edu) can be accessed on more than 350 public access PCs and remotely through any Web browser. Through the Fordham Library Catalog, hundreds of academic research databases and access to other library catalogs are available.

Library Services include:

The Reference Area
In addition to standard reference works, this space also contains numerous computers equipped with Microsoft Office Suite and database-searching capabilities. Some of the nearly 400 databases are subject specific, whereas others are multi-disciplinary. Librarians are available to assist with any research or general help questions and can be contacted online:

OnlineChat: Ask a Librarian (on the library homepage)
Email: library@fordham.edu
Text Message: 71-TXTX-1284
Phone: Westchester: 914-367-3061
Lincoln Center: 212-636-6050
Rose Hill: 718-817-3586

Reserve Collections
At the Westchester campus these items are available at the reserve desk. At the Walsh Library, books and other hard copy resources reserved by faculty members for their classes are located in the Reserve Room on the first floor. At the Lincoln Center campus, these items are available at Quinn Library’s Reserve Desk. Electronic resources including journal articles and other digitized materials are available online via the library’s homepage under Electronic Reserves.

Scan and Copy Centers
Photocopy machines, vended card dispensers, change machines, book-eye scanners, and a self-check kiosk are located in the Copy Center on the first floor of Walsh Library.

Public copy machines are located near the Reference Desk at the Quinn Library. A book-eye scanner is located across from the Reserve Desk and a self-check kiosk is located across from the Circulation Desk at Quinn Library.

Electronic Information Center (EIC): Both computers and audio-visual services, including the loan of DVD and CD materials, are offered in the EIC, which is located on the ground floor of the Walsh Library. Printing services are available in the EIC, including a color printer.

Quinn Library has two computer labs (Lab A and Lab B). The AV Room (DVD and CD check-out) is located at the back of Computer Lab A in the rear of the library. Lab B is located in the center of the library and provides full access to computing and printing services.

Photocopy machines and a book scanner are located next to the computer lab at the Westchester Library.
Microfilm and Government Documents

Microfilms, fiche, and government documents are housed on the ground floor of Walsh Library. Fordham University is a selective depository for United States Documents. Fordham dissertations are also stored here.

Archives and Special Collections

Located on the fourth floor of Walsh Library, Special Collections stores the University archives, historical manuscripts, and rare books. Information regarding access and holdings is available at library.fordham.edu/archives/archive.html.

Science Library

Located on the fourth floor of Walsh Library, this unit contains all the science books and journals. There is also a science reference librarian available.

Antiquities Museum

The Fordham Museum of Greek, Etruscan, and Roman Art, located in the Walsh Library, is the result of the largest gift of art in Fordham’s history. Donated by Fordham alumnus William D. Walsh and his wife, Jane, the antiquities museum occupies 4,000 square feet of space and features more than 260 objects dating from the 10th century B.C. through the 3rd century A.D. Access to the museum is available to Fordham students Monday–Sunday during opening hours and is open to the general public 9 a.m. – 5 p.m. Monday–Saturday and Noon – 5 p.m. Sunday.

Walsh Library Hours

Fall and Spring Semester

Monday–Thursday 8:30 a.m. – Midnight
Friday 8:30 a.m. – 7 p.m.
Saturday 9 a.m. – 10 p.m.
Sunday Noon – Midnight

Quinn Library Hours

Fall and Spring Semester

Monday–Thursday 9 a.m. – 2 a.m.
Friday 9 a.m. – 8 p.m.
Saturday 9 a.m. – 7 p.m.
Sunday Noon – 2 a.m.

For more information about library services at Fordham, visit library.fordham.edu.

The Maloney Law Library

(please consult the Law Library for services, schedules, and policies) http://lawlib1.lawnet.fordham.edu or 212-636-6000

Reserving Rooms for Meetings/Events

Academic Operations Office, Room 147
914-367-3202 | grastorf@fordham.edu

Anyone wishing to reserve a classroom or meeting room for Fordham-related studies must fill out a room request form at least seven days in advance of the meeting. Forms are available in the Academic Administration Office or you may request a form via email.

Fordham Westchester also makes its space available for rentals to outside groups. For information, please contact the Academic Administration Office.

Service and Repair Requests

If you want to report any building issues that need repair or service, please contact academic administration (Room 147) or public safety (Room 143). These offices will contact building maintenance to fix any problems.
Sexual Harassment Policy
Sexual harassment will not be tolerated in the University community. It subverts the mission of the University and threatens the well-being, educational experiences, and careers of students, faculty, and staff. Any member of the faculty, staff, or student body of the University who believes that he or she has been or is being subjected to sexual harassment is strongly urged to use the resolution procedures described herein. Failure to do so could impact your legal rights in the future.

UNIVERSITY CONTACTS
Where to go if an incident occurs:

• Grant Grastorf, Academic Operations Administrator, Fordham Westchester
  Westchester campus, Room 147
  914-367-3202

• Anastasia Coleman, Director of Institutional Equity and Compliance and Equal Opportunity
  Rose Hill campus, Cunniffe House, Room 113, 718-817-3112

• Michael Mineo, Executive Director, Human Resources Management
  Rose Hill campus, Faculty Memorial Hall, Room 506, 718-817-4931

For incidents between two or more students:

• Keith Eldredge, Dean of Students at Lincoln Center (also serves as the contact person for the Westchester campus)
  Lincoln Center campus, Lowenstein Center, Room 408, 212-636-6250

Additional Resources

• Westchester Campus Ministry
  Room 133, 914-367-3420

• Human Resources Department
  Rose Hill campus, Faculty Memorial Hall, Room 506, 718-817-4931

• Office of Legal Counsel
  Rose Hill campus, Cunniffe House, Room 111, 718-817-3112

Student Services
The Department of Student Services offers a variety of resources and programs to support students in their achievement, educational goals, personal growth, and professional development. Students are encouraged to take advantage of these services, and they are actively engaged with administrators in the planning process, from the development of new programs discussed in small and informal groups to formerly administered assessment instruments. Students who have questions or problems with these services should feel free to contact the Office of the Dean of Student Services.

Office of the Dean of Student Services
Gregory J. Pappas, Assistant Vice President for Student Affairs
718-817-4355 | gpappas@fordham.edu

On-site meetings with staff can be scheduled at the Rose Hill or Lincoln Center campuses by telephone. Student services staff will be available for on-site discussion of services and to distribute information at open house and orientation sessions at the Westchester campus when scheduled. All undergraduate and graduate students at the Westchester campus can access services, resources, and office hours by visiting the websites of the following departments:

Career Services
Stefany Fattor, Director
718-817-4350 | sfattor@fordham.edu
Rose Hill: McGinley Center, Room 224
Lincoln Center: Lowenstein Center, Room 402
Career Services offers a variety of services, programs, and career resources for students. Individual career exploration counseling is available, or students can choose to attend one of the many programs, offered to help them obtain an internship, a part-time position, or full-time employment. Various resources are listed on the website, including workshops, career fairs, symposia, etc.

Individual schools may have their own career services; please check directly with your program.

**Disabled Student Services**

Mary Burns, Director  
718-817-0655 | disabilityservices@fordham.edu  
Rose Hill: O’Hare Hall, lower level  
Lincoln Center: Lowenstein Center, Room 207

The Office of Disability Services provides accommodations for students with disabilities. These accommodations may include, but are not limited to, extended test-taking time for exams, testing in a distraction-reduced location, providing textbooks on tape, and assisting with the provision of note-takers, readers, transcribers, or interpreters.

**Counseling and Psychological Services**

Mental Health Counselor  
914-367-3733  
Westchester Campus, Room G11

The counseling and psychological services office is dedicated to promoting the overall personal, social, and academic development of Fordham’s student body through a variety of specialized professional services. The office offers short-term individual counseling, group counseling, online screenings, workshops, and special programs throughout the academic year.

**Student Health Services**

Kathleen Malara, Director  
718-817-4160 | malara@fordham.edu  
Rose Hill: O’Hare Hall, lower level  
Lincoln Center: McMahon Hall, Room 203

Student Health Services provides confidential primary healthcare to students on all campuses. It is staffed by part-time physicians, nurse practitioners, registered nurses, and a nutritionist.

**Directions to Fordham Westchester**

400 Westchester Avenue,  
West Harrison, NY 10604

- **From the North (via I-684 South)**  
  Take I-287 West Exit.  
  Stay on Westchester Avenue for ½ mile.  
  Arrive at 400 Westchester Avenue.

- **From the East (via I-287 West, Cross Westchester Expressway)**  
  At Exit 9N-S, take ramp right for CR-62 West/Westchester Avenue toward Hutchinson Parkway/Merritt Parkway—stay on Westchester Avenue.  
  Arrive at 400 Westchester Avenue.

- **From the West (via I-287 East, Cross Westchester Expressway)**  
  At Exit 8E, take ramp right and follow signs for CR-62 East, Westchester Avenue.  
  Turn left onto Wm. L. Butcher Bridge.  
  At light, go straight on to 400 Westchester Avenue.

- **From the South (via I-95, New England Thruway North)**  
  At Exit 21, take ramp right for I-287 West, Cross Westchester Expressway toward White Plains/Tappan Zee Bridge.
At Exit 9N-S, take ramp right for CR-62 West/Westchester Avenue toward Hutchinson Parkway/Merritt Parkway. Arrive at 400 Westchester Avenue.

Transportation Resources
Fordham Westchester does not have relationships with any of the transportation resources listed. The phone numbers and websites listed are for informational purposes only.

Westchester County Bee Line Bus System
westchestergov.com/beelinebus
Westchester County’s Bee Line Bus System has three routes that serve Fordham Westchester (the public safety desk has route schedules for more detailed information):

No. 12 and No. 13 buses run seven days a week and stops on Westchester Avenue. They run less frequently on weekends.

Loop A Buses run Monday to Friday during rush hour peak times. Loop A stops at the bus stop located on the campus grounds by the parking lot.

Metro-North Railroad
mta.info/index.html
There are two local options for Metro-North Railroad:

White Plains is on the Harlem Line and runs south to Grand Central Terminal and north to Southeast. The train station is located at 16 Ferris Avenue in White Plains, N.Y. The No. 12 bus or Shuttle Loop A stops in the TransCenter right across the street from the White Plains train station. The No. 12 bus stops at the bus stop on Westchester Avenue by the Fordham entrance and Shuttle Loop A comes up to the bus stop by the Fordham building (runs only Mon.–Fri. during peak rush hour time period).

Port Chester is on the New Haven Line and runs south to Grand Central Terminal and north to New Haven, Conn. The train station is located at 3 Broad Street in Port Chester, N.Y. The No. 13 bus has a stop at the Port Chester Terminal and comes to the bus stop on Westchester Avenue by the Fordham entrance.

Visit the MTA website for train schedules and fare information.

Taxi Cabs
There are several taxi companies in the area:

Intrepid Taxi Corp. 914-358-9806
Splendid Taxi INC 914-949-1333
Broadway Taxi 914-948-3100
White Plains Taxi Co. 914-949-0054

Vending Machines
There are beverage and snack machines located in the following locations at Fordham Westchester:

Ground Level Inside Common Ground Café, Room G16
First Level By Room 142 and Room 137
Second Level Inside the Common Pantry Room 205

All vending machines are accessible during the building hours of operation. If you experience any problems with the vending machines, please contact the Academic Administration Office (Room 147).

White Boards in Classrooms
There are whiteboards in all classrooms at Fordham Westchester. Dry erase markers and erasers are provided in each room. Please do not use anything but dry erase markers on the boards. If you find the markers or erasers are missing, please contact the Academic Administration Office (Room 147) to get replacement markers and erasers.
### 2015-2016 Holiday Calendar

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Independence Day</td>
<td>Thursday, July 2 (observed)</td>
</tr>
<tr>
<td>Summer Schedule in Effect</td>
<td>Friday, July 3 through Friday, August 7</td>
</tr>
<tr>
<td>Labor Day</td>
<td>Monday, September 7</td>
</tr>
<tr>
<td>Columbus Day</td>
<td>Monday, October 12</td>
</tr>
<tr>
<td>Thanksgiving Day</td>
<td>Wednesday, November 25, through Friday, November 27</td>
</tr>
<tr>
<td>Christmas/New Year</td>
<td>Friday, December 24 through Friday, January 1</td>
</tr>
<tr>
<td>Martin Luther King Jr. Day</td>
<td>Monday, January 18</td>
</tr>
<tr>
<td>Presidents Day</td>
<td>Monday, February 15</td>
</tr>
<tr>
<td>Holy Thursday</td>
<td>Thursday, March 24</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Friday, March 25</td>
</tr>
<tr>
<td>Easter Monday</td>
<td>Monday, March 28</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>Monday, May 30</td>
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### Westchester Office Directory

<table>
<thead>
<tr>
<th>Department</th>
<th>Location</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Administration</td>
<td>Room 147</td>
<td>914-367-3202</td>
</tr>
<tr>
<td>Beck Institute</td>
<td>Room 127</td>
<td>914-367-3441</td>
</tr>
<tr>
<td>Campus Ministry</td>
<td>Room 133</td>
<td>914-367-3420</td>
</tr>
<tr>
<td>Children FIRST</td>
<td>Room G07</td>
<td>914-367-3371</td>
</tr>
<tr>
<td>Enrollment Services</td>
<td>Lobby</td>
<td>914-367-3201</td>
</tr>
<tr>
<td>School of Professional and Continuing Studies</td>
<td>Room 207</td>
<td>914-367-3303</td>
</tr>
<tr>
<td>Gabelli School of Business</td>
<td>Room 202</td>
<td>914-367-3273</td>
</tr>
<tr>
<td>Graduate School of Education</td>
<td>Room 237</td>
<td>914-367-3230</td>
</tr>
<tr>
<td>Graduate School of Social Service</td>
<td>Room 102</td>
<td>914-367-3101</td>
</tr>
<tr>
<td>Information Technology</td>
<td>Room G02</td>
<td>914-367-3147</td>
</tr>
<tr>
<td>Instructional Technology</td>
<td>Room 218</td>
<td>914-367-3179</td>
</tr>
<tr>
<td>Library Circulation Desk</td>
<td>Room G21</td>
<td>914-367-3060</td>
</tr>
<tr>
<td>Library Reference Desk</td>
<td>Room G21</td>
<td>914-367-3061</td>
</tr>
<tr>
<td>Mail/Copy/ID Services</td>
<td>Room G13</td>
<td>914-367-3045</td>
</tr>
<tr>
<td>National Center for Social Work Trauma Education</td>
<td>Room 130</td>
<td>914-367-3019</td>
</tr>
<tr>
<td>Public Safety</td>
<td>Room 143</td>
<td>914-367-3333</td>
</tr>
<tr>
<td>Ravazzin Center on Aging</td>
<td>Room 121</td>
<td>914-367-3016</td>
</tr>
<tr>
<td>Student Financial Services</td>
<td>Room 144</td>
<td>914-367-3563</td>
</tr>
<tr>
<td>Zime Bistro</td>
<td>Room G16</td>
<td>914-367-3085</td>
</tr>
</tbody>
</table>
For updates, suggestions, or additional copies of this handbook, please contact the Academic Administration Office.

- Grant Grastorf
  Academic Operations Administrator
  914-367-3202
  grastorf@fordham.edu

- Ron L. Jacobson, PhD
  Associate Vice President
  Fordham Westchester

Please note: Comprehensive University policies, rules, and regulations, published in University handbooks and/or online, also apply to students attending the Westchester campus. Please refer to the University website for additional information. Fordham University reserves the right to amend this document and make other and further rules and regulations as in its judgment shall from time to time be necessary or advisable for the operation of the building, property, and the campus.