TITLE OF POSITION/RANK: Mechanic Third Class (Grounds)

DEPARTMENT: Campus Operations: Grounds & Transportation, Rose Hill

RESPONSIBILITIES:
- Performs repairs and maintenance including but not limited to oil changes, tire repairs, bulb replacements, batteries, belts, wiper blades, etc.
- Performs duties of a grounds-person as assigned, including garbage and recycle removal, raking, seeding, mowing, snow removal, and others (refer to applicable job description)
- Assists auto mechanic in the performance of mechanical repairs as needed
- Responsible for maintaining grounds equipment such as mowers, weed-whackers, trimmers and other equipment
- Assists in maintaining preventive maintenance program and inventory for the department
- Fills in as a grounds-person when needed
- Operates all types of manual & power equipment used for grounds maintenances
- Maintains shop and equipment in a clean and orderly condition
- Must be able to respond to emergencies
- Performs other related duties assigned by supervisor
- Valid NYS driver’s license required

QUALIFICATIONS:
- High school diploma or equivalent is required
- Automotive or mechanical certificate preferred
- Must be able to comprehend and communicate the English language
- Ability to lift to 75 pounds.
- Two years experience with automotive and small engine repairs
- Two years of experience operating grounds equipment and other grounds related work

STARTING DATE: ASAP

HOURS: Monday through Friday 6:00am to 2:30pm

SALARY: $2,483.20 (Internal candidates with 3 or more years of service)
$1,986.40 (New employees)

FLSA CATEGORY: Non-Exempt

SEND LETTER & RESUME: Rafael Rivera, Associate Director of Grounds & Transportation, Groundsandtransportation@fordham.edu

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